



Accredited Counter Fraud Technician

About the course

A comprehensive introduction to counter fraud and investigative practice.

The CIPFA Accredited Counter Fraud Technician (ACFTech) provides an understanding of the law relevant to fraud and other acquisitive crime and an explanation of the procedural and evidential framework within which investigations are conducted.

It also examines the impact of fraud in the UK and includes an overview of the civil and criminal justice systems that deal with fraud.

The ACFTech core syllabus is set by the Counter Fraud Professional Awards Board.

Who is the course aimed at?

The CIPFA ACFTech is designed to develop counter fraud support personnel, such as technicians or analysts, and for anyone whose role it is to conduct non-complex investigations or provide support to larger, more serious case investigations.

It is ideal if you are considering embarking on a counter fraud career as the programme provides practical skills and a solid understanding of the counter fraud landscape. It is also the ideal primer for more advanced studies in this area, such as the CIPFA Accredited Counter Fraud Specialist (CIPFA ACFS) qualification.

Course outline

- An overview of the civil and criminal justice systems
- Understanding legislation and case law
- Exhibit handling and digital evidence
- Fraud and other acquisitive crime offences
- The Human Rights Act
- The Criminal Procedure and Investigations Act and disclosure
- The Police and Criminal Evidence Act
- The Regulation of Investigatory Powers Act

- Whistleblowing, data protection and intelligence
- Investigation case management
- Bribery
- Interviewing and witness statement writing

ACFTech courses conducted in Scotland refer specifically to Scottish legislation and sources of law.

Your CPD

All CIPFA training counts towards your continuing professional development (CPD). If you are a CIPFA Chartered Member, you are required to undertake a minimum of 20 hours of relevant CPD activity each year as part of maintaining your professional competence and to develop skills and knowledge.

For full details visit: www.cipfa.org/cpd



Duration

You will be required to commit to 100 hours of learning, completed via:

- 3 days of pre-course, self-directed learning
- 5 consecutive days of classroom learning
- 1 post-course assignment in your own time following the classroom learning

Assessment

You will be assessed by way of a short written test at the end of the five days and a written post-course assignment.

Accreditation

When you have successfully completed the programme you will be accredited by the Counter Fraud Professional Awards Board and awarded the title of 'Accredited Counter Fraud Technician'.

Pricing

Delegates pay £1,250 +VAT

The course fees include:

- Workbook
- Technical reference manual and other learning materials
- Assessment, marking and moderation
- Certification

A 10% discount is available to all CIPFA members.

How to book

For course dates and location details, visit:

www.cipfa.org/acfttech

Booking will close two weeks before the course starts.

In-house delivery

The CIPFA ACFTech can be delivered in-house and at your location, saving you valuable time and money.

This is especially cost-effective for organisations interested in training a number of individuals or whole teams.

For more information about running the programme in-house, contact us at: counterfraudtraining@cipfa.org

Your counter fraud career

The CIPFA ACFTech is a professional qualification that can lead to further study and career development opportunities.

Having completed the programme, you can go on to complete the CIPFA ACFS.

On completion of the CIPFA ACFS you will be included on the Professional Register of Counter Fraud Specialists held by the Counter Fraud Professional Awards Board, listed as a 'Professional Accredited Counter Fraud Specialist'.

Interested in academic studies? The CIPFA ACFTech is worth 10 Level 4 credits at a Higher Education Institution, which would count as advanced learning and may allow exemptions for other courses.

About us

Why train with CIPFA?

CIPFA has a long history of delivering outstanding training to finance professionals and public service leaders in the UK and across the world.

As the only professional body exclusively for people in public finance, we understand the market challenges and are committed to providing the best training and development tools to support practitioners at all levels of public service, throughout their careers.

cipfa.org



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